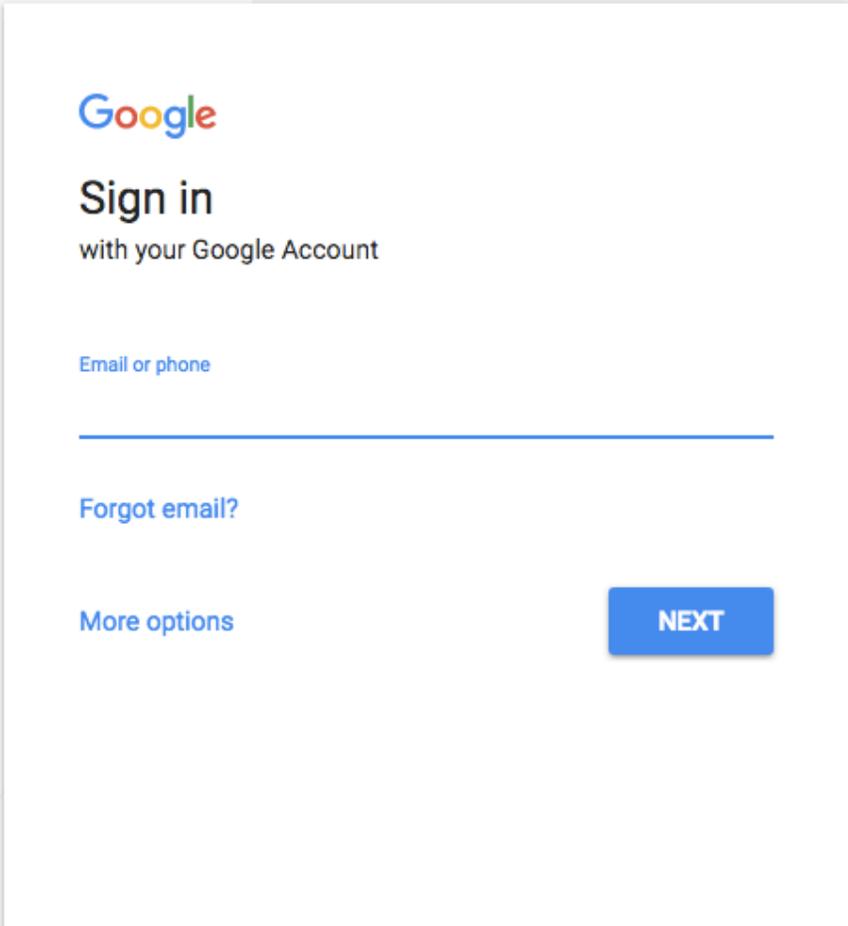


# Logging into Google at home

Here is a step-by-step guide to logging into Google tools (Drive, Classroom, etc.) or Chrome Account with your @ibaldwin.org account.

1. Visit [drive.google.com](https://drive.google.com) to login. Bookmark this page for easy access. You will be prompted to sign in. If you have logged in with another account in the past (ex: email@gmail, email@bcbe.org), please sign out of this account.



The image shows a screenshot of the Google sign-in page. At the top left is the Google logo. Below it, the text reads "Sign in with your Google Account". There is a text input field labeled "Email or phone" with a blue underline. Below the input field are two links: "Forgot email?" and "More options". At the bottom right, there is a blue button labeled "NEXT".

2. In this box you will type in your full account name (ex: [john.doe0516@ibaldwin.org](mailto:john.doe0516@ibaldwin.org) . Students use the full firstname.lastnameMMDD@ibaldwin.org format followed by their password which is their lunch number).

Email or phone

amschultze@ibaldwin.org

[Forgot email?](#)

[More options](#)

NEXT

3. You will be asked for a password. If you have never logged into your @ibaldwin.org account, your default password is your lunch number.

# Welcome



amschultze@ibaldwin.org



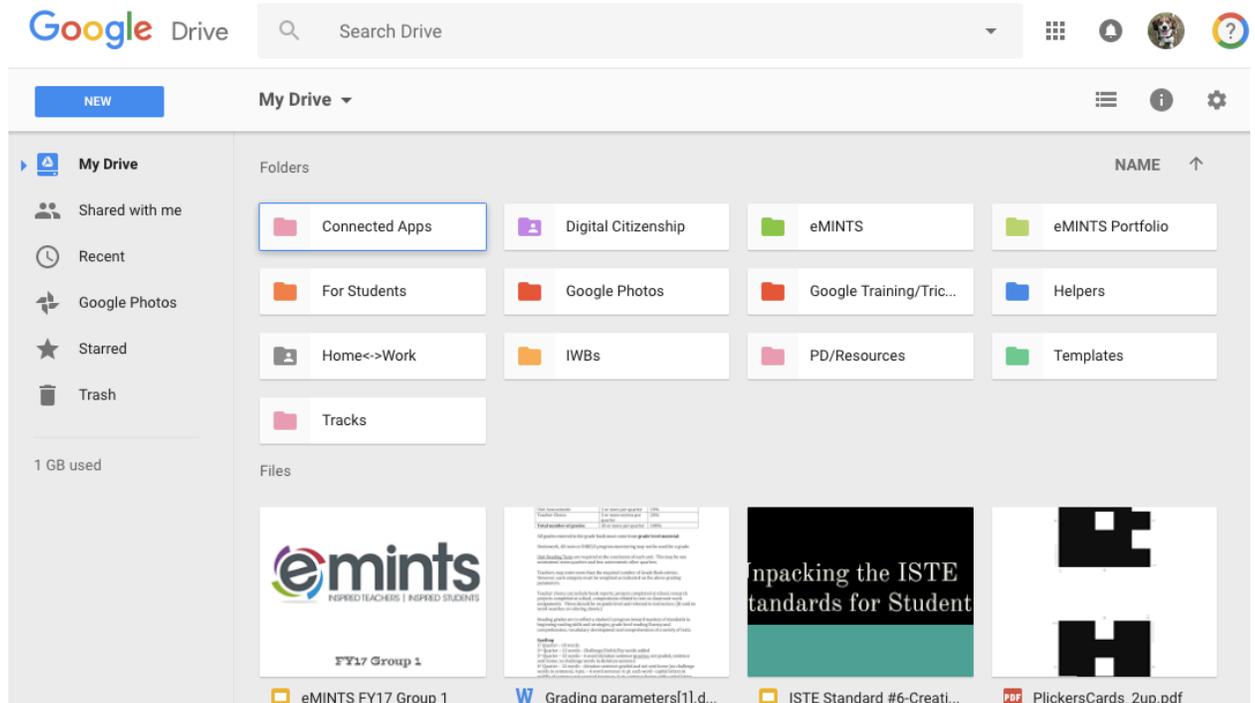
Enter your password

\*\*\*\*\*

[Forgot password?](#)

NEXT

4. You will then be logged into Google Drive. Here you can backup, create or share documents and folders with colleagues and students. You may also use this account to access your google classroom.



You may use the same process when logging into your chrome account.

Download Google Chrome and login into your @ibaldwin account the same way you logged into your Google Drive account.

<https://www.google.com/chrome/>